

Offord Cluny & Offord Darcy Parish Council

Chairman: Cllr Liam Small

Jackie Stanbridge
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Minutes of a Meeting of the Parish Council held in the Village Hall, Offord Cluny on Thursday, January 8th, 2009 at 7.30pm

Present: Cllrs Reece, James, Ridley, Small, Gimblett, Gatward, Bargh, Harris, Young, Alan Hampton from ACRE to give a presentation on Parish Plans. Milly Small Minute Taker in the Clerks Absence.

Plus one visitor

2009/158 Apologies for Absence

Cllrs West & Boddington
Cllr Newman,
Jackie Stanbridge Clerk

2009/159 Open Forum (max 10 minutes)

Bryan James entered the meeting

2009/160 Presentation by Alan Hampton from ACRE on Parish Plans

Mr Hampton thanked Council for inviting him give a presentation on Parish Plans. He has been carrying out Parish Plans for 5 years on behalf of Cambridgeshire ACRE, They are backed heavily by the Government and are meant to represent the views and visions of the community from the youth to the elderly. It is supposed to promote local strategic partnerships between the Parish, District and County Councils. As such the community have ownership of the Plan and especially the Action Plan. There needs to be involvement of around 6-8 people on the committee from the community, including members of the youth, plus 2 Parish Councillors. Mr. Hampton outlined a process to be followed:

- Representatives of local groups to be invited to a meeting to discuss Parish Plans
- Parish Council need to agree if there are sufficient numbers to proceed
- Hold a public meeting at which Alan Hampton offered to come and speak with a PowerPoint presentation.
- A time scale for carrying out the Parish Plan would need to be set up Cllr Gimblett has a Gant chart to be distributed.

- Consult the village by a survey, which is best collected by committee members.
- Write the Action Plan and involve District and County Councils and Local Strategic Partnerships (LSP) who will need to be informed of the Action Plan and what help may be required from them
- Parish Plan needs to be adopted by the Parish Council
- Action Plan to be sent to DC, CC and LSP's requesting their response.
- There is a need to revisit the Parish Plan at least once a year

Questions and discussion took place amongst the councillors. Cllr Gimblett informed the meeting that ITV have money to assist with cost of the production of the Parish Plan.

Everyone agreed with the concept, Cllr Gimblett agreed to visit the Village Hall meeting on Monday 12th January to inform and try to involve potential members for the steering group. It was agreed that the Village Hall would be booked for the first Thursdays in February or March. The introductory meeting would take the form of a social evening to start the process. Cllr Small agreed to be the one other member and would contact other potential committee members.

Cllr Gimblett as councillor for the Parish Plan process thanked Alan Hampton for his time and he left at 8.05pm.

2009/161 Declarations of Interest for Agenda items only - None

2009/162 To Approve and sign the minutes of the meeting held on December 4th, 2008

The Minutes were approved as an accurate record and signed

2009/163 Matters Arising from previous Minutes (for information only)

2009/164 Chairman's Report

Chairman gave a report on his attendance at a Police meeting in Buckden the previous evening. A report will be circulated. The main discussion was around Speedwatch. This is being rolled out by Cambs Police, whereby volunteers trained by the police from other villages would be asked to come and monitor speeding in our village. The police are willing to hire out the appropriate equipment. The other main item was the ways in which the police communicate with the public and the use of information technology as an increasing method

2009/165 District & County Councillor Reports

No councilors were present.

2009/166 Leisure & Amenities Committee

166.1 Recreation Field – Update

Issues remain the same and clerk to be asked to contact Edmund Thornhill regarding the current situation re specification for the access and the drainage ditch.

2009/167 Planning Committee

167.1 To minute the approval of an extension to Orchard House High Street Offord Cluny.

167.2 Cotton Farm Wind Farm Application HDC planner have refused to recommend the current planning application but the application can still go to Development Control if the applicant does not withdraw the application.

167.3 Gypsy Site application. This is not on the next Development Control Meeting, as there is to be an overall plan in Cambridgeshire for Gypsy and Traveller Sites on Wednesday 14th January.

167.4 My Mans Meadow. Clerk to ascertain current situation.

2009/168 Offord Darcy Village Sign – Update

The meeting approved the proposal.

2009/169 Repairs to Footpath leading to the Lock

The meeting approved the proposal.

2009/170 Finance, Risk Assessment & General Purposes

170.1 To receive and approve the Clerk's Financial Reports

The financial report was received and approved.

170.2 To receive and sign the balance sheet

The balance sheet was received and signed.

2009/171 Clerks Pay

Approved payment of clerks pay as per flexible working scheme. Clrs Small, Ridley, Reece and Gimblett agreed to meet with Clerk and carry out Clerk's appraisal.

2009/172 To approve the following payments and sign the cheques

The following payments were approved and cheques signed.

100048	Offord Village Hall Committee Hall Hire	£21.00
100049	Mrs J Stanbridge December Salary and holiday pay	£1027.48
100050	Mrs J Stanbridge Expenses	£44.36
100051	HMRC N.I. December	£153.62

2009/173 Direct Debit payment made to the Public Works

Loan Board 02 December 2008 £253.21

Approved

Discussion regarding settlement of loan at next Finance meeting

2009/174 Freedom of Information Act Publication Scheme

Council approved new scheme

2009/175 A14 – Update if available

Nothing further to report

2009/176 Councillor Reports

Cllr Young informed Council that there was to be a Police Panel meeting at Ernulf School on January 14th where the priorities for the

next quarter would be discussed. Cllr Ridley said a sign was required at the entrance to St Peters church yard to prevent people from driving over the graveyard. To be discussed by Leisure & Amenities Committee. Cllr Gatward offered to obtain quotation from Allsigns. Issue re gates into the Church yard also to be discussed.

2009/177 Notices & Correspondence

1. HDC Countryside Events & Activities
2. HDC Development Control Agenda for January 19 Meeting (nothing for PC)
3. HDC Consultation re Taxis in Huntingdonshire
4. Cambs CC – Winter Gritting & Snow Clearing
5. NHS In Touch Magazine
6. Barclays Community Account Statement
7. Barclays Business Premium Account Statement
8. Information Commissioner's Office – Freedom of Information Act
9. HDC – Casual Vacancy
10. Cambs Acre Magazine
11. Planning Application – Orchard House, Offord Cluny (John Gimblett has hard copy & plans)

2009/178 Closure of Meeting and Next Meeting Date

The meeting closed at 9.30pm and the next meeting date confirmed as February 12th, 2009.